

	A	B	C	D	E	F	G	H	I
1	<b>STRATEGIC TRANSFORMATION COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Directorate</b>	<b>Terms of Reference</b>	<b>If delayed, removed, transferred or withdrawn, enter either D, R, T or W</b>	<b>Explanation if delayed, removed, transferred or withdrawn</b>
3			<b>31 May 2018</b>						
4	Transformation Portfolio Budget	To provide an update on the budget available and associated benefits realisation arising from transformation		Sandra Buthlay	Finance	Resources	1, 3 and 4		
5	Transformation Portfolio Highlight Report	The purpose of this report is to present the Committee with a high-level view of progress to date of the Transformation Portfolio.		David Leslie	Chief Executive	OCE	2 and 3		
6	'Being Digital' Technology & Skills Development	STC 09/03/18 - The Committee agreed to instruct the acting Chief Officer (Digital) to develop detailed implementation plans for all elements included within the roadmap contained in this report; to develop the roadmap out further to reflect the emergent plan and to report this to the June 2018 Strategic Transformation Committee		Steve Robertson	Digital and Technology	Customer	Purpose 1 and Remit 1 and 6		
7		STC 09/03/18 - The Committee agreed to instruct the Interim Chief Officer (People and Organisation) and the Chief Officer (Business Intelligence and Performance Management) to report to the next meeting of the Committee with proposals for developing and supporting the skills, tools and organisational culture which will be required to deliver the 'Being Digital' strategy and a data driven organisation (no cost).							
8			<b>27 September 2018</b>						
9	Transformation Portfolio Budget	To provide an update on the budget available and associated benefits realisation arising from transformation		Sandra Buthlay	Finance	Resources	1, 3 and 4		
10	Transformation Portfolio Highlight Report	The purpose of this report is to present the Committee with a high-level view of progress to date of the Transformation Portfolio.		David Leslie	Chief Executive	OCE	2 and 3		
11	Housing Review	To provide progress on the Housing Services review.		Derek McGowan	Early Intervention and Community Empowerment	Customer	Remit 6		
12	Total Facilities Management Business Case	Following agreement of the Outline Business Case for Fleet, to seek approval of a Full Business case.		Mark Reilly	Operations and Protective Services	Operations	Remit 6		
13	Fleet Business Case	Following agreement of the Outline Business Case for Fleet, to seek approval of a Full Business case.		Mark Reilly	Operations and Protective Services	Operations	Remit 6		
14			<b>22 November 2018</b>						
15	Transformation Portfolio Budget	To provide an update on the budget available and associated benefits realisation arising from transformation		Sandra Buthlay	Finance	Resources	1, 3 and 4		

